

# Charter of Student Rights & Responsibilities

## 1. General and Fundamental Rights and Responsibilities

### 1.1. Every student has the right:

- i. to be recognised as an individual member of the University community
- ii. to be treated fairly and ethically and with respect and dignity
- iii. to study in a supportive and encouraging environment
- iv. to be represented or accompanied when seeking to resolve a dispute whether with the Centre or an individual employee or another student
- v. to have access to their own information
- vi. to have access to the statutes, regulations, rules and policies of the University which apply to them; and
- vii. to be informed about this Charter and to have access to it ([www.celt.uwa.edu.au](http://www.celt.uwa.edu.au) and in the UWA CELT Student handbook)

### 1.2. Every student has the responsibility:

- i. to recognise the rights of others as well as the rights of staff, students and visitors
- ii. to obey Australian laws and regulations
- iii. to make themselves aware of and comply with UWA CELT based rules and policies as well as those of the wider University which apply to them
- iv. to ensure that their student contact details are correct at all times
- v. to uphold the reputation of UWA while engaged in UWA CELT and wider University activities.

## 2. Equal Opportunity and Non-Discrimination

### 2.1. Every student has the right:

- i. to study in an environment committed to the principles of equity and equality of opportunity and to the recognition and respect of individual differences.
- ii. to have access to education, services and representation regardless of: gender or gender history, sexual orientation, race, relationship status, pregnancy, political conviction, religious conviction, impairment, family responsibilities or family status, age, language, ethnicity, national or social origin, socio-economic status, property, or birth or other status;
- iii. to have access to an Equity and Diversity Officer ([www.equity.uwa.edu.au/welcome/advice\\_and\\_assistance](http://www.equity.uwa.edu.au/welcome/advice_and_assistance))
- iv. to be free from all sexual, physical, religious and racial harassment and from other inappropriate behaviour;
- v. to have consideration given for religious, cultural observance and family responsibilities; and
- vi. to have consideration given for any impairment or medical condition.

### 2.2. Every student has the responsibility:

- i. to act at all times in a way that respects the rights and privileges of others;
- ii. to respect the equity and diversity of all members of the University community;
- iii. to respect University property and the property of others; and
- iv. to make requests for alternative arrangements in a reasonable time.

## 3. Access to Education

### 3.1. Every student has the right:

- i. to be considered for selection into courses on the basis of criteria that are valid, explicit, fair and reliable; and
- ii. to reasonable access to administration, teaching and support staff for assistance.

### 3.2. Every student has the responsibility:

- i. to give the University (or its agent) all information required for assessment of an application for admission to a course and other requests for services and provide truthful statements about their qualifications and experience; and
- ii. to complete administrative obligations in a reasonable time and pay any fees, charges or fines.

## 1. Quality of Education

### 1.1. Every student has the right:

- i. to expect the University to provide a high quality of education including a high quality of teaching, supervision, curriculum and course content, a commitment to inclusivity and good access to staff
- ii. to access accurate, timely and sufficient information regarding enrolment and other administrative procedures
- iii. to access accurate, timely and sufficient information concerning each course in which they might enrol, including timetabling, assessment details, fees and attendance requirements
- iv. to have the content and outcomes of each course of study and any relevant information communicated clearly
- v. to be assessed validly, reliably and fairly
- vi. to be able to communicate freely, to voice alternative points of view in rational debate, and to have their intellectual freedom protected
- vii. to expect the University to provide a safe and accessible environment, including facilities, equipment and grounds; and
- viii. to have the opportunity to contribute feedback on the teaching they experience and to make suggestions for future course planning

### 1.2. Every student has the responsibility:

- i. to bring an open and enquiring mind to their studies
- ii. to participate actively and positively in the Centre's teaching and learning, in particular by attending classes, participating in class activities, complying with workload expectations, and submitting work on time
- iii. to make him- or herself aware of all course information provided
- iv. to raise any questions or concerns with the appropriate teacher in a reasonable time
- v. to make their learning needs known to the appropriate teacher, the Director of Studies or the Assistant Director of Studies in a reasonable time
- vi. to monitor their own progress during each course and throughout their enrolment
- vii. to understand that responsibility for learning lies with each individual student
- viii. to understand that despite all efforts to promote successful learning outcomes, a student's work may still not reach the standard required to move from one level to the next
- ix. to recognise the fundamental principle of intellectual freedom
- x. to adhere to the principles of ethical scholarship and academic security during the course of their studies and to avoid plagiarism; and
- xi. to contribute fair and honest feedback on the teaching and supervision they experience when requested to do so.

## 2. Student Representation

### 2.1. Every student has the right:

- i. to be represented in all formal and informal discussions with UWA CELT's officers; and
- ii. to have the right, notwithstanding the existence of formal representation, to convey personal or collective opinion to the Vice-Chancellor.

## 3. Procedures for Grievances, Appeals and Complaints

Please refer to UWA CELT's policy and procedures for making a request of complaint for appealing a decision. This document can be found at: [www.celt.uwa.edu.au/students/policies](http://www.celt.uwa.edu.au/students/policies)